

UNAPPROVED

## Warren PTO Minutes

September 3, 2019

### **Officers Present:**

Chair: Emily Hanson

Co-Chair: Kim Wedde

Treasurer: Tanya Killham

Secretary: Ryan Glatz

**Attendance:** 11 adults

### **Called to Order:**

Meeting called to order at 6:04 p.m.

### **Minutes:**

Reviewed minutes. Minutes for May 2019 were approved, First Emily H, Second Tanya

### **Treasurer's Report/Financial Report:**

Stockman Checking Account: \$35,185.29

Stockman Savings Account: \$2,087.47 (**Earmarks:** \$20,000 for Playground Improvement from 2018 FR)

- Discussion regarding invoices for concrete slab/PI
- Court \$18,150 (-\$6,000 from HSD portion) + \$3,195 hoops = \$15,345
- Remainder to stay in PI Fund
- Abby Kuhl did Smart Board training on Aug 21 for the staff and will be available for consultation through the school year. PTO agreed last year to pay for her training and needs to write a check for \$200 to be delivered via Mrs. Wilkins

### **Principal's Voice (PV):**

- Lots of improvements around Warren. New floors in first grade, two new room changes, new library
- Choose Kind is the school theme for the year
- Flagged below reading level kids for extra phonics work. Anderson is heading up the initiative
- Extra phonics time will be worked into the schedule

### **Teacher's Voice:**

- Cicero: Thank you for painting the map, thank you for the FB space for Donors Choose for the iXL memberships for his classroom.
- \$323 check will be coming to the PTO from his real estate commission
- Walk to School, Helena High football players will be there and he is working to have more in school opportunities for the students and players
- Trenary: Will use the \$100 toward reading baskets for the library

**New Business:**

- Introductions of the new board
- **HEF Carnival Classic**--Warren is participating this year, Board and Wilkins met in August and came up with activities and plan. Board voted to spend \$70 on supplies
- Giant Jenga and Slime table, donation jar but no charge to participate
- Ryan G. will put together a Signup Genius for hourly volunteers
- **Welcome Back BBQ** September 26th 5:30 to 7:00
- Kim W. has a DJ, Giant Jenga and maybe giant parachute?
- Kim W. is looking into donations
- Emily H. will set a menu (water for drinks)
- People will bring lawn chairs or a picnic blanket
- Ribbon cutting for BBall court
- Wilkins: PE teachers want 4 Squares painted on the new court for class activities/teaching
- **Playground Update:** RP is submitting a grant to the Tracy Foundation (Franz heir) for the playground fill material
- It is a matching/challenge grant (from the original \$20,000 raised)
- RP has quotes for tire swing (2?) \$3,037 and add a bay tire swing \$2,300
- RP is looking to have a match for a total of \$47,000 (\$20k from Warren 2018 FR, \$20k match from Tracy Foundation, would need an additional \$7k to cover playground material/equipment)
- RP/Tia working to check on bids, deadline is Sept 25th
- RP will give Tia a copy of grant to take to Maintenance
- **November Movie Night**, popcorn/drinks PTO group decided on November 7th from 6-8 p.m.
- **Taco Johns Night**--Tiff G. will get the contact info to Kim W. and Kim will look into setting up an October date
- Kerry C. e-mailed Tim McMahon about a Warren night @ a HHS football game (it would be free to Warren families) and will get back with the PTO if it is a possibility
- Tia is working with Carroll College for football tickets as classroom prizes for teachers to distribute
- Changes to the PTO: Per summer discussions with Wilkins about her school focus on building community, the PTO will try to host more community minded events for the Warren school families.
- HSD purchased the Science and Writing materials so the PTO will not be offering \$25 to each teacher for these programs.
- **Spring Fundraiser:** PTO is considering a different fundraiser for the spring--details are not yet voted nor decided upon. A Fun Run was brought up as a possibility.
- There was a brief speculative conversation on details, but **nothing** has been decided and input will be solicited from the broader group prior to a proper vote.
- Emily and Ryan are reaching out to other groups who have sponsored a Fun Run (the idea that was being discussed) for details on how it works and what kind of expectations a group could have with that kind of event.
- **Girl Packs:** were constructed and given to Ozburn for distribution in the event of feminine emergency events.

- The PTO Board voted over the summer to fund the girl packs at the cost of \$60
- A budget will be distributed for a vote
- **Box Tops:** The program is shifting to digital and online accounts, which do not break the data down by classroom, per se, the last PTO board will switch the online account to the new board.
- November 1st is the postmark due date and a school due date will be announced.
- Rachel OB, in the past the PTO has paid for a fun activity (drummer, science guy, etc) and she is happy to look into that if the PTO would like to fund an event this year.
- **Parent Teacher Conferences Dinner**--PTO will host on Nov 12th, Ryan G will coordinate a Sign up. Menu is Soup/Salad
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Meeting was adjourned at 7:12 p.m.

**Next meeting will be November 5th at 6:00 p.m.**

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**Interim Business:**

There were some outside the meeting questions as to the lack of a Fall Fundraiser. I reached out for clarification from Emily and from Mrs. Wilkins. There will be NO Fall Fundraiser per Mrs. Wilkins. This year the goals are to finish the projects that the PTO has taken on, pay those invoices and obligations and then see what kind of monies are remaining in order to plan going forward from there. All board members/Wilkins were in agreement that, while there are recurring costs that the PTO would like to continue to consider and fund, large fundraising efforts need a goal and a timeline and explicit details to be discussed and voted upon. It is easier to make a case to our community if our accounts are not overflowing and needing constant explanations.

As taken by the Secretary:

Ryan E. Glatz

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